

**SPECIAL APPOINTMENTS PANEL  
(HEAD OF POLICY AND PERFORMANCE WITHIN THE LIFELONG LEARNING  
DIRECTORATE)**

Minutes of a meeting of the Special Appointments Panel held in the Cabinet Room, County Hall, Ruthin on Tuesday, 24 June 2008 at 9.00 a.m.

**PRESENT**

Councillors H H Evans, I A Gunning, M M Jones and Chief Executive.

**ALSO PRESENT**

Interim Corporate Director: Lifelong Learning, Personnel Officer (Linda M Jones) and County Clerk.

**APOLOGIES**

Corporate Director: Resources/Deputy Chief Executive.

**1 APPOINTMENT OF CHAIR**

***RESOLVED** that Councillor M M Jones be appointed Chair of the Panel.*

**2 URGENT ITEMS**

None

**EXCLUSION OF PRESS AND PUBLIC**

***RESOLVED** that under Section 100A(4) of the Local Government Act 1972 the Press and Public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraphs 12 and 13 of Part 4 of Schedule 12A of the Local Government Act 1972.*

**3 APPOINTMENT OF HEAD OF POLICY AND PERFORMANCE WITHIN THE LIFELONG LEARNING DIRECTORATE - SHORTLISTING**

The Personnel Officer explained to members how the recruitment process had been undertaken. Members had previously been circulated the curriculum vitae submitted by the one candidate who had applied. A verbal report on the outcomes of an Occupational Personality Questionnaire in respect of the candidate together with a recommendation was provided at the meeting.

Members considered the merits of the application.

**RESOLVED** that

*(a) the candidate proceed to formal interview.*

*(b) the Panel reconvene at 9.00 a.m. Wednesday 2<sup>nd</sup> July to determine questions to be put to the candidate at the final interview commencing 9.30 a.m. at which the candidate would also give a presentation on a previously determined topic.*

The meeting concluded at 9.20 a.m.

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